

CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, February 24, 2015

8:30 a.m.

County Board Room – 3rd Floor – Courthouse

M I N U T E S

The Clay County Board of Commissioners met in regular session with all Commissioners present: Campbell, Gross, Ingersoll, Mongeau, and Weyland. County Administrator Brian C. Berg and Senior Administrative Assistant Vicki Reek were also present.

APPROVAL OF AGENDA

On motion by Campbell, seconded by Mongeau, and unanimously carried, the agenda was approved as presented.

AUTHORIZATION FOR OUT OF STATE TRAVEL – RECORDER'S OFFICE

By consent agenda, the Board approved out of state travel for Recorder's staff to attend training in Davenport, IA, May 11-14, 2015.

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

APPROVE PAYMENT OF BILLS AND VOUCHERS

On motion by Gross, seconded by Ingersoll, and unanimously carried, the bills and vouchers were approved for payment.

DEPARTMENTAL UPDATE – REGIONAL EXTENSION DIRECTOR BEN ANDERSON

Regional Extension Director Ben Anderson updated the Board regarding activities of Extension, including 4-H, project clubs & teams, project days, afterschool programs, youth leadership, County Fair, horticulture/agricultural programs, crops education and research, nutrition/SNAP-Ed programs, Master Gardeners, emerging leadership program for adult leaders, etc. The County office has five employees (two 4-H Program Coordinators, Horticulture/Agriculture Educator, SNAP-Ed/Nutrition Educator and support staff). The Regional Office has 17 employees (four Youth Development Educators, Youth Development Program Leader, Family Resiliency Educator, Parents Forever Educator, SNAP-Ed/Nutrition Regional Coordinator, Health & Nutrition Educator, Community Economics Educator, Leadership & Civic Engagement Educator, Crops Educator, Farm Business Management Educator, three support staff, and Regional Director).

CORRECTIONAL FACILITY UPDATE AND REQUEST TO EXPLORE PROPERTY
REQUIREMENTS RELATED TO EXPANSION

County Administrator Brian C. Berg informed the Board that the committees related to construction of a new Correctional Facility continue to meet. The five design options for construction have been narrowed to two which will serve the County for 50-60 years. A layout of the current campus and proposed expansion were displayed (see Attachment

"A"). Committee members agree that staging of the projects is necessary, over 2-3 years' time. A parking ramp (2-3 levels) would likely be constructed first, prior to expansion/construction of the other facilities, due to the displacement of parking once major construction begins. Once the new jail is constructed, the current jail will be vacated for remodeling for kitchen and laundry facilities. A new Law Enforcement Center is proposed to be constructed on the parking lot north of the existing facility (to possibly include enclosed garage space on the main floor, with office space above). It has been suggested that the County explore acquiring property north of the Law Enforcement Center for additional parking.

Mr. Berg acknowledged that nothing is definitive yet, as discussions with the City of Moorhead need to occur as to the Codes for parking spaces, a change in zoning of property proposed to be acquired, etc. He noted that the results of recent soil borings have not yet been delivered.

The Committees have discussed methods to pay for the facility, to include: adding \$50,000 to the levy each year; revenues from wind energy; using funds from bonds that will expire in future years, private/public partnerships; sales tax; and funding from the State.

Mr. Berg requested the Board's approval to explore nearby property acquisition, preferably north of 9th Avenue.

On motion by Campbell, seconded by Ingersoll, and unanimously carried, the Board directed staff to explore property acquisition and enter into discussions with property owners, preferably those north of 9th Avenue.

CITY OF MOORHEAD REQUEST TO PURCHASE TEMPORARY CONSTRUCTION EASEMENT

Planning & Environmental Programs Director Tim Magnusson informed the Board that research has been conducted and the City of Moorhead already owns the property in question for this request. No action is required.

APPROVAL OF PHASE 2 ENVIRONMENTAL ASSESSMENT

Solid Waste Director Kirk Rosenberger informed the Board of the need to conduct soil borings on the site proposed for new Solid Waste Management facilities to ensure soil stability and that there will be no encroachment on the former Moorhead dump site. A Request For Proposals was published and three engineering companies responded. Mr. Rosenberger is recommending Burns McDonnell be awarded the contract for their proposal in the amount of \$21,500, to be paid for from the Solid Waste budget.

On motion by Ingersoll, seconded by Mongeau, and unanimously carried, the Board approved the award of the soil borings contract to Burns McDonnell as described above.

Mr. Rosenberger informed the Board of Clay County's involvement in a beverage container recycling program (Message in a Bottle™) mentioned in the Recycling Association of Minnesota publication. This program provides bottle shaped recycling containers at local gas stations and is a partnership with numerous entities.

APPROVAL OF 2015-2019 DEFICIENT BRIDGE PRIORITIZATION RESOLUTIONS
(COUNTY AND TOWNSHIP)

On motion by Campbell, seconded by Gross, and unanimously carried, the following resolutions were adopted approving the 2015-2019 deficient bridge prioritization lists for County and Township bridges:

RESOLUTION 2015-9

AMENDING COUNTY BRIDGE PRIORITIZATION REPLACEMENT LIST

WHEREAS, Clay County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of governments; and

WHEREAS, Clay County has identified those bridges that are high priority and has previously established a list of those that require replacement, rehabilitation, or removal; and

WHEREAS, the following additional bridges have since been identified as also requiring replacement, rehabilitation, or removal;

NOW, THEREFORE, BE IT RESOLVED, that the following deficient bridges are added to the list of high priority bridges and Clay County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available:

Bridge No.	Road No.	Estimated Project Cost	Federal Funds	Local Funds	Bond Funds Needed	Proposed Const. Year
4490	Co. Rd. 100	90,000		10,000	80,000	2016
4489	Co. Rd. 100	90,000		10,000	80,000	2016
4491	Co. Rd. 100	100,000		10,000	90,000	2016
90870	Co. Rd. 117	100,000		10,000	90,000	2016
90907	Co. Rd. 57	750,000		50,000	700,000	2016
4785	CSAH 2	150,000			150,000	2016
L-8355	CSAH 12	150,000			150,000	2017
1078	CSAH 1	120,000			120,000	2017
90836	Co. Rd. 68	90,000		10,000	80,000	2017
90882	Co. Rd. 69	90,000		10,000	80,000	2017
90916	CSAH 37	90,000			90,000	2017
92445	Co. Rd. 68	750,000		50,000	700,000	2017
90865	CSAH 10	150,000			150,000	2018
90869	CSAH 17	150,000			150,000	2018
90899	CSAH 21	120,000			120,000	2018
92440	CSAH 14	1,000,000		100,000	900,000	2018
90841	Co. Rd. 68	100,000		10,000	90,000	2019
90833	Co. Rd. 93	100,000		10,000	90,000	2019
1897	CSAH 19	120,000			120,000	2019

FURTHERMORE, Clay County does hereby request authorization to replace, rehabilitate, or remove such bridges.

RESOLUTION 2015-10

AMENDING TOWNSHIP BRIDGE PRIORITIZATION REPLACEMENT LIST

WHEREAS, Clay County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of governments; and

WHEREAS, Clay County has identified those bridges that are high priority and has previously established a list of those that require replacement, rehabilitation, or removal; and

WHEREAS, the following additional bridges have since been identified as also requiring replacement, rehabilitation, or removal;

NOW, THEREFORE, BE IT RESOLVED, that the following deficient bridges are added to the list of high priority bridges and Clay County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available:

Bridge No.	Road No.	County Bridge No.	Estimated Project Cost	Federal Funds	Local Funds	Town Bridge Funds	Const. Year
L-8325	T-70	EK-27M	25,000			25,000	2015-Eliminate
R-0217	T-289	HW-23WB	50,000			50,000	2015
L-8348	T-240	EL-35N	200,000		5,000	195,000	2016-Eliminate
L-8294	T-155	FE-28WC	75,000		5,000	70,000	2016
L-8296	T-215	EL-16W	25,000			25,000	2016-Eliminate
L-9845	T-26	MK-22NA	100,000		10,000	90,000	2016
L-9597	T-141	MK-17WA	175,000		10,000	165,000	2016
4916	T-54	HA-24W	750,000		10,000	740,000	2016
L-8334	T-310	EK-33W	150,000		8,000	142,000	2017
L-8275	T-76	KN-15N	25,000			25,000	2017-Eliminate
1850	T-183	UL-20W	25,000			25,000	2017-Eliminate
4644	T-25	BA-25W	100,000		5,000	95,000	2018
L-8228	T-131	GL-16N	500,000		10,000	490,000	2018
3863	T-29	BA-12S	140,000		5,000	135,000	2019
96964	T-73	GP-12NB	100,000		10,000	90,000	2019
L-8358	T-243	EK-32S	100,000		10,000	90,000	2019
L-8286	T-148	MK-23W	120,000		10,000	110,000	2019

FURTHERMORE, Clay County does hereby request authorization to replace, rehabilitate, or remove such bridges.

FURTHERMORE, Clay County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges as provide by law.

APPROVAL TO ADVERTISE FOR BIDS FOR COUNTY ROAD 52 PAVING PROJECT

On motion by Mongeau, seconded by Campbell, and unanimously carried, the Board approved advertisement for bids for the County Road 52 paving project, to be opened March 20, 2015 at 9:00 a.m. The bids will be tabulated and brought to the County Board for award on March 24, 2015.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE

Commissioner Ingersoll attended meetings of the Local Advisory Council on Adult Mental Health and Lake Agassiz Regional Library/Northern Lights Library Council.

Commissioner Gross attended meetings of FM Council of Governments, Partnership4Health, Lakeland Mental Health, and a Veterans Service program in Hawley.

Commissioner Campbell attended meetings of the Correctional Facility Finance Planning Committee and Solid Waste Advisory Committee.

Commissioner Mongeau attended meetings of Historical & Cultural Society of Clay County, Metro COG, Moorhead Business Association, Federal Funding for Highways, and Lakeland Mental Health.

Commissioner Weyland attended meetings of the Correctional Facility Finance Planning Committee, Area Agency on Aging, and a meeting with Sheriff's Office re: ARMER program.

County Administrator Brian Berg attended meetings of the FM Diversion, Correctional Facility Finance Planning Committee, Solid Waste Advisory, Central Administration Managers, New Hire Orientation, and ARMER system.

PER DIEM FOR ATTENDANCE AT WATERSHED MEETINGS

On motion by Campbell, seconded by Gross, and unanimously carried, the Board agreed that those commissioners attending Wild Rice Watershed District Board and Buffalo-Red Watershed District Board meetings as liaisons for the County Board, should be paid per diem and expenses for their attendance at the meetings.

CLAY COUNTY PLANNING COMMISSION APPOINTMENT AND ALTERNATES

On motion by Campbell, seconded by Ingersoll and unanimously carried, the Board agreed that in addition to Commissioner Mongeau serving as the appointee to the Clay County Planning Commission, all four other Commissioners will serve as Alternates in the event she is unable to attend a meeting and will receive payment of per diem and expenses for their attendance.

ADJOURN

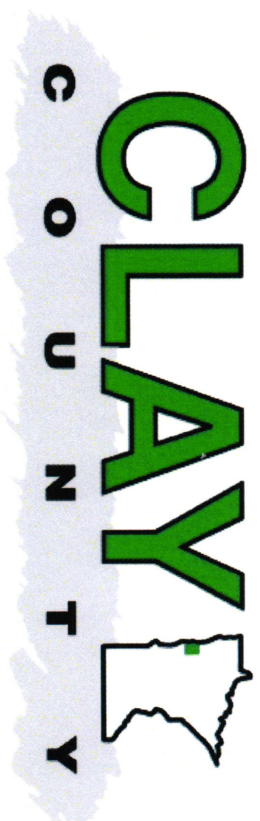
The meeting adjourned at 9:50 a.m.



Grant Weyland, Chair
Clay County Board of Commissioners



Brian C. Berg, County Administrator



Correctional Facility Update

24 February 2015

Current Connditions



Phase One – Create New Parking



Phase Two – Build New Correctional Facility



Phase Three – Remodel Old Jail



Phase Four – Build New Law Enforcement Center



Phase Five – Remodel LEC

